

**Stardust** is seeking a reliable, self-motivated, and customer-oriented **Sales Associate** to join our Warehouse Store team, assisting customers and helping us achieve our sales goals while providing an exemplary customer experience. We offer a competitive salary and benefits package (Medical, Life Insurance, 401K plan, and paid Holidays/Vacation/Sick time), a friendly team-oriented work environment, and the opportunity to be part of making a real difference for our community and the environment. *Details below...* 

Position/Hours: Sales Associate, Full-time, Day shift, including weekends, schedule varies.

<u>Responsibilities:</u> Greet donors and shoppers; process incoming donations; test, clean, display and price merchandise; help customers determine and find materials needed for their projects; use sales techniques and promotions to drive sales, process purchases and returns; help customers load merchandise; develop relationships with repeat customers; track inventory; maintain facilities; follow safety and operational procedures; practice and promote conservation principles on the job and in the community. May assist with fundraisers, community events and other duties as assigned.

<u>Education/Experience/Licenses Required</u>: A minimum of a High School diploma or equivalent and 2 years of experience working in retail sales and/or customer service is required. Some experience working with building materials is preferred. A valid AZ drivers' license with clean driving abstract is required.

## Skills/Knowledge/Physical Requirements:

- English speaking; bilingual Spanish would be a plus but is not required, and should not deter others from applying.
- Sales / Customer Service / Customer Relationship Management
- Initiative / Self-Motivation
- Flexibility / Multitasking skills
- Teamwork / Collaboration
- Interpersonal Communication
- Basic Analysis / Problem Solving
- Basic use of PC / POS Cash Register / Inventory Control systems
- Knowledge of building materials and their application preferred.
- Knowledge and ability to follow general work safety basic first aid protocols.
- Ability to learn, follow and transmit instructions, policies, and procedures
- Ability to read a tape measure and make computations such as square footage, fractions, and percentages
- Ability to lift, carry, push, and pull up to 75 pounds; utilize proper lifting/team lifting techniques.
- Ability to spend up to 100% of working time standing, walking, and moving around the store, including bending at the waist, crouching, kneeling, climbing, and reaching.
- Ability or willingness to learn how to operate material handling equipment such as dollies, pallet jacks, and forklift (Forklift card a plus but not required, SNBS will train)

A background check and drug screen are part of our employment process.